



# FALCON TRACE PROPERTY OWNERS' ASSOCIATION, INC.

## Architectural Review Application

PLEASE COMPLETE AND RETURN THIS FORM FOR APPROVAL **PRIOR** TO COMMENCEMENT OF ANY WORK  
**IF ANY WORK IS PERFORMED PRIOR TO WRITTEN AUTHORIZATION FROM FALCON TRACE PROPERTY OWNERS' ASSOCIATION ARCHITECTURAL CONTROL COMMITTEE, HOMEOWNER MAY BE REQUIRED TO RETURN PROPERTY TO ITS ORIGINAL CONDITION AND/OR LEGAL ACTION MAY BE TAKEN**

Mail to: Falcon Trace Property Owners Association Inc.  
c/o Artemis Lifestyle Services, Inc., 1631 E. Vine Street, Suite 300, Kissimmee, FL 34744

**ALL COMMUNICATION MUST BE WITH THE PROPERTY OWNER AND NOT THE CONTRACTOR**

Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_  
Property Address: \_\_\_\_\_  
Mailing Address (if different): \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

- ✓ Attach property survey locating all exterior projects
- ✓ Attach plans, photos to describe modification (samples cannot be returned)
- ✓ Attach paint color samples, along with brand, color name and number (samples cannot be returned)
- ✓ All necessary permits required are a condition of approval. Homeowner is responsible for obtaining said permits.
- ✓ All approvals are subject to installation conforming to association documents
- ✓ **Applications without plans, photos, survey or paint samples cannot be processed**  
**Please use one (1) application per request**

PLEASE CHECK [WWW.FALCONTRACE.ORG](http://WWW.FALCONTRACE.ORG) FOR COMMUNITY GUIDELINES

Describe the addition, change or installation to be reviewed by the Architectural Control Committee:

[ ] Swimming Pool      [ ] Screened Enclosure      [ ] Landscaping      [ ] Other  
[ ] Exterior Painting:    Base \_\_\_\_\_      Trim \_\_\_\_\_      Garage \_\_\_\_\_  
   Front Door \_\_\_\_\_      Shutters \_\_\_\_\_  
Please check one:    One story home: \_\_\_\_\_      Two story home: \_\_\_\_\_

Note: Base color must be FLAT paint only. If garage doors have windows, framing must be same color as door.

**ALL FIELDS MUST BE FILLED OUT FOR EXTERIOR PAINTING OR APPLICATION WILL BE DENIED**

[ ] Fence:    Front/Sides: 6' White Vinyl (Tongue & Groove Privacy)      Rear: If Waterfront: 4' picket white vinyl or aluminum  
[ ] Fence:    Front/Sides: 6' Wood (Shadow Box / Board on Board)      Rear: If Waterfront: 4' picket white vinyl or aluminum

Please describe \_\_\_\_\_

Homeowner's Signature: \_\_\_\_\_

### FOR USE BY ARCHITECTURAL CONTROL COMMITTEE

The ACC's decision on the plans submitted is as follows:

- [ ] Approved (Valid for 6 months) MUST CONFORM TO ASSOCIATION COVENANTS & RESTRICTIONS  
[ ] Approved (Valid for 6 months) WITH THE FOLLOWING CONDITION \_\_\_\_\_  
\_\_\_\_\_  
[ ] Plans Incomplete, Information Requested \_\_\_\_\_  
[ ] Denied. Reason \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_

Falcon Trace Property Owners' Association, Inc.  
Architectural Control Committee